

ST. AUGUSTINE PORT, WATERWAY & BEACH DISTRICT
MINUTES OF REGULAR MEETING
Tuesday, December 20, 2022

The regular meeting of the St. Augustine Port, Waterway & Beach District was held at the St. Augustine Beach City Commission Meeting Room, 2200 A1A South, St. Augustine Beach, Florida, on Tuesday, December 20, 2022.

1. CALL TO ORDER

Chairman Matt Brown called the meeting to order at 3:00, p.m.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the flag of the United States of America followed.

3. INVOCATION

Commissioner Rivers gave the Invocation.

4. SWEARING IN

Commissioners Brown, Rivers, and Thomson were sworn in by Clay Meek, General Counsel.

5. ROLL CALL

Chairman Matt Brown, Vice-Chairman Chris Way, Commissioner Tom Rivers, Commissioner Jane West, and Commissioner Linda Thomson were present. The meeting was also attended by Secretary-Treasurer Elyse Kemper and Clay Meek, General Counsel for the District. Ken Craig of Taylor Engineering, District Engineers, was present as well.

6. ADOPTION OF AGENDA

A Motion to approve the agenda was made by Commissioner Rivers, seconded by Vice-Chairman Way, and passed by a 5-0 vote.

7. PUBLIC COMMENT

Nicholas Binder spoke regarding an update on the matter of Ocean Hammock Park beach access and the walkway there.

8. GOVERNMENT REPRESENTATIVE COMMENTS

Nathan Otter, Superintendent for Natural Resources for St. Johns County, indicated that the closing on the Genovar property had

occurred on December 14, 2022. The County would now proceed with planning and the District Commission unanimously agreed that Vice-Chairman Way should serve as liason to the County to facilitate gathering and relaying information between the County and District relative to the project.

Jim Piggott, Director of the General Services Department of the City of St. Augustine spoke on four matters. First, green marker 11 was leaning in the channel after apparently being struck by a boat. The District Commission agreed that Vice-Chairman Way would contact Yelton regarding the matter. Second, Salt Run dredging was to begin in January, with dredging in the Dolphin Drive basin to start thereafter. Third, the Breakwater dock in the Municipal Marina had been rebid after Hurricane Nicole and the new bids were to be opened on January 5, 2023. Fourth, the District's involvement in addressing the damage to the Breakwater dock was recently mentioned on Channel 4 news.

9. SECRETARY-TREASURER'S REPORT

Secretary-Treasurer Kemper then delivered the financial report. As of November 30, 2022, the District spent: \$0 for overtime hours of police officers of the City of St. Augustine; \$4,199 for overtime hours of deputies of the St. Johns County Sheriff's Department; \$510 for derelict boats; and \$9,470 for channel marker repairs. The State Board of Administration account had a balance of \$23,502. The Operating Account had \$740,065 as of November 30, 2022. The money market account had \$0 in the reserve for projects and \$1,113,184 in addition. Taxes received as of November 30, 2022, were \$382,798 for the current year and the balance of the remaining expected tax income was \$332,222.

Discussion was had as to the balance of the Summer Haven grant budgeted some time ago. Only a portion of the funds budgeted had been spent and the District Commission gave direction to Secretary-Treasurer Kemper that the reports should not list that item further as the item was properly considered expired and/or abandoned.

10. CHAIR AND VICE-CHAIR ELECTIONS

Chairman Brown was nominated to continue as Chair by Vice-Chairman Way and seconded by Commissioner West. No other nominations were made and **Chairman Brown was elected to continue as Chair by a 5-0 vote.**

Vice-Chairman Way was nominated to continue as Vice-Chair by Chairman Brown and seconded by Commissioner West. No other nominations were made and **Vice-Chairman Way was elected to continue as Vice-Chair by a 5-0 vote.**

The question of updated signatories to the District checking accounts was then addressed. In addition to Secretary-Treasurer Kemper, who was to remain a signatory, a **Motion to have the additional signatories be Chairman Brown and Vice-Chairman Way was made by Chairman Brown, seconded by Commissioner West, and carried by a 5-0 vote.**

11. APPROVAL OF MINUTES

A Motion to approve the minutes of the November 15, 2022, regular meeting was made by Vice-Chairman Way, seconded by Chairman Brown, and passed by a 5-0 vote.

12. ENGINEERING REPORT

Ken Craig indicated that there were many projects being planned in the area as a result of the impacts of Hurricanes Ian and Nicole and that Taylor Engineering would update the District as those projects progressed to the extent they might have impact on the District.

13. OLD BUSINESS

A. Update on Walkovers

Max Royle, City Manager of The City of St. Augustine Beach, addressed the Commission and indicated four (4) walkovers had been done despite the negative impact of inflation and Hurricanes Ian and Nicole. The expenditure thus far had been approximately \$332,800. At Mr. Royle's request, William "Bill" Tredik, Public Works Director of the City of St. Augustine, then came forward to provide details of the progress made.

Despite the recent Hurricanes Ian and Nicole, four (4) walkovers had been done and were fully intact and functional. Those were the walkovers at 3rd, 4th, 5th, and 8th streets. 10th street was to be next and was anticipated to be wider than the others to better accommodate emergency responses to the beach. Thereafter, additional walkovers would be done at 11th, 13th, 14th, and 15th streets, as and to the extent remaining funding allowed.

14. NEW BUSINESS

A. Approval of CRI Audit Engagement

A Motion to approve the CRI audit engagement on the terms proposed by CRI was made by Vice-Chairman Way, seconded by Commissioner West, and carried by a 5-0 vote.

15. PUBLIC COMMENT

None.

16. COMMENTS BY COMMISSIONERS

Commissioner Rivers wished all a Merry Christmas.

Commissioner West indicated she had met with Avid and gave a short update on the District website redesign.

Commissioner Thomson reported on the regatta of lights and indicated it was a great and beautiful event and that the judging was difficult due to the many great entries.

Vice-Chairman Way noted that it was his understanding that his efforts to assist the Regatta with sponsorship fundraising following the last Commission meeting had resulted in approximately \$2,000.00 for the event.

17. NEXT MEETING

January 17, 2023, was announced as the next regular meeting date. As such, the **next regular meeting will be at 3:00, p.m., on January 17, 2023**, at the St. Augustine Beach City Commission Meeting Room, 2200 A1A South, St. Augustine Beach, Florida

18. ADJOURN

There being no further business, Chairman Matt Brown adjourned the meeting at 3:32, p.m.

Secretary-Treasurer

Commission Chairman Brown